

Vienna, Missouri Chamber of Commerce

Bylaws

ARTICLE I: NAME

The name of this organization shall be the Vienna, Missouri Chamber of Commerce (hereinafter referred to as VCOC).

ARTICLE II: MISSION STATEMENT

The mission of the Vienna Chamber of Commerce is to support our small businesses and entrepreneurs, to foster economic development, and to improve our community by making it a hospitable place for business and tourism. Our success depends on you!

ARTICLE III: MEMBERSHIP

Section 1: Eligibility. Any person, association, corporation, company, partnership, estate, or student age 14 or older, having an interest in the objectives of the Chamber shall be eligible to apply for membership.

Section 2: Application for Membership. Application for membership shall be made in writing on the membership forms provided by the VCOC and such application shall be regarded as a guarantee on the part of the applicant of his or her interest in and support of the mission of the VCOC and adherence to its Bylaws, Rules, Policies, and Regulations. Any applicant shall become a member upon payment of the regularly scheduled investment. Annual membership duration begins Jan. 1st and ends Dec. 31st. Membership will end for all members on Dec. 31st of each year regardless of the month they joined in the same year.

Section 3: Membership Investment. Membership dues shall be at such rates and according to such formula(s) or schedules(s) as may from time to time be prescribed by two-thirds majority of active, voting VCOC members.

Section 4: Termination of Membership. Membership in the Chamber may be terminated in any of the following manners:

- A. Any member may resign from the Chamber upon notification to the VCOC Officers.
- B. Any member will be automatically expelled for non-payment of Membership Investment if in arrears for 90 days from the due date.
- C. Any member may be expelled by a majority vote of the VCOC active, voting members at a regularly scheduled meeting. After notice and opportunity for a hearing are afforded, the member shall have the right to appeal within thirty (30) days of expulsion.

Section 5: Classes of Membership. Membership shall be divided into four general classes:

Class 1 Active Business and Organizations

Businesses or organizations in good standing, interested in the purpose of this Chamber. A member shall be deemed to be in “good standing” if their dues are current, they have no outstanding obligation to the Chamber, and they otherwise meet all criteria addressed in these By-Laws. Active memberships shall be that class of members entitled to vote (one vote per paid membership) and to hold office (one office position per paid membership).

Class 2 Individuals

Individuals in good standing, interested in the purpose of this Chamber. A member shall be deemed to be in “good standing” if their dues are current, they have no outstanding obligation to the Chamber, and they otherwise meet all criteria addressed in these By-Laws. Such members shall not be eligible to vote or hold office. Dues for Individuals shall be annual and shall be not more than one half (1/2) of the annual base rate membership dues set by the VCOC.

Class 3 Student

Individuals residing in the State of Missouri, as a student age fourteen and older, shall be eligible for Student Membership for \$1 the annual base rate

membership dues. Such members shall not be eligible to vote or hold office.

Class 4 Retired Members

This category is designed for retired, civic-minded individuals, interested in the objectives and purposes of this organization. Dues for Retired Members shall be annual and shall be not more than one half (1/2) of the annual base rate membership dues set by the VCOC.

ARTICLE IV: OFFICERS

Section 1. Officers

The VCOC shall have a President, Vice-President, Secretary, and a Treasurer. They shall be elected annually by the VCOC members in good standing at the first meeting in November.

Section 2. Officer Nominations

Nominations for VCOC Officer may be received by any member in good standing by the day before the Nov. meeting. Nominations may also be made from the floor at the beginning of the November meeting from members in good standing. Members in good standing will vote on officers at the November meeting.

Section 3. Term of Office

Officers elected at the November meeting will assume their duties for a term of one year. Officers will assume their duties beginning Jan. 1st.

Section 4. Qualifications

Officers must be Class 1 members in good standing of the VCOC during the year in which they serve as officers.

Section 5. Officer Duties

President. The President shall preside at all meetings of the VCOC, authorize calls for any specific meetings, and generally perform the duties of the presiding officer. The President shall approve all committees and

serve as an ex-officio member of each committee. The President shall review the bylaws annually and bring forth any proposed changes to the board.

Vice-President. The Vice-President shall perform the functions and duties of the President in the President's absence.

The Secretary shall keep a true and accurate record of all meetings. The Secretary shall maintain membership records, create and disperse the agenda for upcoming meetings, and communicate events and activities to all members via email.

Treasurer. The Treasurer shall be responsible for the safeguarding of all funds by the VCOC and for their proper disbursement. The Treasurer will report bills and the balance at the regularly scheduled monthly meetings.

Vacancies in offices, however occasioned, may be filled at any time by election by the VCOC officers from nominations from the floor for the unexpired terms of such offices. No person shall serve as President longer than two consecutive terms.

ARTICLE V: COMMITTEES

Each committee will establish meeting dates and times not to conflict with the meeting dates and times of the VCOC regular meetings. All committees shall make a progress report to the regional board at each of its meetings. Members in good standing are encouraged to participate in committees formed by the VCOC.

ARTICLE VI: MEETINGS

Regular VCOC meetings shall be held each month with the date, hour, and location set by the VCOC. Special meetings may be held on call of the President. Notice of all meetings shall be made by the Secretary to all VCOC members and the general public as required by current Missouri law. A VCOC officer who is absent from three consecutive meetings without just cause shall be asked by the other VCOC officers to tender his/her resignation, in writing, from the VCOC board of officers.

ARTICLE VII: CONDUCT OF MEETING

Unless otherwise delineated in these Bylaws, proceedings of all meetings shall be governed by a current edition of *Robert's Rules of Order*.

ARTICLE VIII: ORDER OF BUSINESS

In consultation with the VCOC President, the VCOC Secretary shall prepare an agenda for each meeting of the VCOC.

ARTICLE IX: ADOPTION OF BYLAWS

All new, amended or revised Bylaws, policies, and procedures must be introduced one VCOC meeting prior to the VCOC meeting at which they are to be voted upon. Any above amendments and revisions shall be approved for adoption by the VCOC Board and be effective as of the date of their adoption.